

GSA

Group bookings

GSA's Archives & Collections staff offer the following group sessions:

- Specialist talks about the School's history, our holdings, and our activities (for example current conservation and/or cataloguing projects).
- Handling sessions, where a selection of items from our holdings can be viewed and discussed in detail.

The above sessions usually last one hour and can be combined into a two hour session.

Between 10-15 items can generally be viewed during handling sessions.

The maximum group size is normally 15.

Price guidelines:

- GSA staff or students – no fee
- External groups - £50 fee per hour
- External groups (voluntary / not for profit) – no fee is charged but we ask groups to consider providing a donation towards the work of the Archives & Collections

Bookings subject to availability*

Please complete the form below and return to: archives@gsa.ac.uk

For information about when, why, where and how we collect, use, and store personal data please refer to The Glasgow School of Art's Data Protection Policies which are available to view at <http://www.gsa.ac.uk/about-gsa/key-information/general-data-protection-regulation>

* GSA Archives & Collections staff may decline bookings if it is felt the necessary resources are unavailable



Archives & Collections Group Bookings

To request a group booking, please complete this form and return to archives@gsa.ac.uk

Your name:	
The name of your group:	
Contact Address:	
Telephone Number:	
Email:	

Type of visit required (please circle):		
Specialist talk (1 hour)	Handling session (1 hour)	Combined specialist talk and handling session (2 hours)
Number of people in your group:		
Areas of interest / types of material you would like to cover:		
Date(s) you would like to visit on:		
Further information – please let us know if you have any accessibility requirements or other requests that will help us to plan for your visit:		
I would like to pay by (please circle):		
Not applicable	Credit Card	Invoice

Thank you for your interest in visiting The Glasgow School of Art's Archives & Collections.

We will contact you on receipt of your form to confirm session details and, where applicable, to arrange payment.